

# ***NOIDA POWER COMPANY LIMITED***

Commercial Complex, H-Block, Alpha-II Sector, Greater Noida City – 201 308  
Distt. – Gautam Budh Nagar

**Format for Disconnection:**

**Annexure – 4.6(Ref. Clause 4.42)**

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Date:

To

**The Assistant Manager (Commercial)**

Commercial Complex

H-Block, Alpha-II Sector

Greater Noida City – 201 308

**Distt. – Gautam Budh Nagar**

A connection, No. \_\_\_\_\_

for contracted load of \_\_\_\_\_ kW/HP

exists in the name of \_\_\_\_\_

at address \_\_\_\_\_ .

It is requested that the above connection may please be disconnected, and the relevant agreement with the Corporation be terminated forthwith.

Following documents are enclosed herewith:

1. Copy of last bill.
2. Copy of payment receipt of last bill.

Thanking you,

( Signatures )

Name, : \_\_\_\_\_

Address, : \_\_\_\_\_

Phone number of consumer : \_\_\_\_\_

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## **ACKNOWLEDGEMENT**

Application of Sh./Smt/M/s ----- is, complete in all respects/has following shortcomings, for disconnection/termination of contract has been received in this office on ----- (date). In this connection, the applicant is given a reference number ----- to be used in all future correspondence.

(Signatures and seal of the representative of the Licensee )